DIT-T Unit: Web Applications Team			Process Owner/Contact: James Merricks				Date Process Initially Added: 03/02/2021					
Process Name: Small Agile Application			·					• • • • • • • • • • • • • • • • • • • •				
		Application	Quality Management Plan Used: Enterprise					Date Last Updated: 03/02/2021				
Methodology Type: Agile			Document Repository: Project's Team Site			•	Commer	Comments:				
						Operational		Mapping Red Text = Differences from E-SDLC				
Phase	ID	Key Deliverable	Minimum Requirement	Req'd for Audit	Audit Control	Non-PMO Project (Medium Risk)	Req'd	Phase	Key Deliverable			
Business Concept	1	Work Request		Y	ITGC03	Υ	Y	Business Concept	Work Request			
Business Concept	2	Alternatives Analysis	If required		ITGC03							
Business Concept Business Concept	3	Preliminary Business Case Business Concept Exit Quality Review	Min: Scope of Work, Resource Plan, Cost Plan, Start/End Dates		ITGC03			Business Concept	Preliminary Business Case			
·			A4: W 10 5: W									
Initiation	5	Scope of Work	Min: Work Definition, Resources, Estimated Cost, Start/End Dates	Y	ITGC03	Y	Υ	Initiation	Scope of Work			
Initiation	6	Scope of Work Approval	DOT Business & DIT-T approval required	Y	ITGC03	Y	Y	Initiation	Scope of Work Approval			
Initiation	7	Business Case			ITGC03			Initiation	Business Case			
Initiation	8	Benefits			ITGC03							
Initiation	9	Business Case Quality Review			-							
Initiation	10	EPMO Business Case DP Approval	DIT EPMO & OSBM approved required									
Initiation	11	Cost Plan			ITGC03							
Initiation	12	Schedule			ITGC03	Υ	Y	Initiation	Schedule			
Initiation	13	Change Management Plan			ITGC03							
Initiation	14	Procurement Plan	If procuring resources, products, services		ITGC03			Initiation	Procurement Plan			
Initiation	15	Communication Plan			ITGC03							
Initiation	16	Organization Chart			ITGC03							
Initiation	17	Quality Management Plan		Y	ITGC03	Y	Y	Initiation	Quality Management Plan			
Initiation	18	Risk Assessment/Mitigation Plan			ITGC03							
Initiation	19	Issues Log			ITGC03			Initiation	Issues Log			
			Required if application not previously documented and/or if changing any privacy information. DIT-T Security & DIT									
Initiation	20	Privacy Threshold Analysis (PTA)	Approval required.	Y	ITGC01	Υ	Y	Initiation	Privacy Threshold Analysis (PTA)			
Initiation	21	Initiation Exit Quality Review			ITGC04							
Diamaina C Daria	22	Project Change Request Las										
Planning & Design Planning & Design	22	Project Change Request Log Project Change Request	DIT-T and Business Approval		ITGC03							
	24	Project Change Request Project Change Request Quality Review	Dit-1 and business Approval	-	110003							
Planning & Design	24	r roject Change nequest Quality neview	+	-	 							
Planning & Design	25	EPMO Change Request DP Approval	EPMO and/or OSBM approval (if required)									
Planning & Design	26	SAP Cost Exception Report	-		ITC CCC							
Planning & Design	27	Requirements Management Plan			ITGC03							

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Planning & Design				If required, complete						
Planning & Design Approval Planning & Design App		39		DIT Approval Required						Security Exception Request
Planning & Design 42 Business Continuity Plan If required ITGC03 Planning & Design 43 Disaster Recovery Plan If required ITGC03 Planning & Design 44 Training Plan If required ITGC03 Planning & Design 45 Test Plan T	Planning & Design	40	Design Document		Y	ITGC03	Y	Y	Planning & Design	Design Document
Planning & Design 42 Business Continuity Plan If required ITGC03 Planning & Design 43 Disaster Recovery Plan If required ITGC03 Planning & Design 44 Training Plan If required ITGC03 Planning & Design 45 Test Plan T										
Planning & Design 43 Disaster Recovery Plan If required ITGC03 Planning & Design 44 Training Plan If required ITGC03 Planning & Design 45 Test Plan ITGC03 Planning & Design 46 Acceptance Process and Criteria Planning & Design 46 Acceptance Process and Criteria Approval Stakeholders ITGC03 Planning & Design 47 Acceptance Process and Criteria Approval Stakeholders ITGC03 Planning & Design 47 Acceptance Process and Criteria Approval Stakeholders ITGC03 Planning & Design 48 Operational Level Agreement (OLA) Current OLA. ITGC04 Planning & Design 49 Operational Level Agreement (OLA) Approval ITGC04 Planning & Design 49 Operational Level Agreement (OLA) Approval Must be approved by IT Stakeholders ITGC04 Planning & Design 50 Business Approval to Exit P&D ITGC04 Planning & Design 51 P&D Exit Quality Review ITGC04 Planning & Design 52 RFP Request for Commodity/Service Form Planning & Design 53 RFP Disaster Recovery Assessment Planning & Design 54 RFP Sourcing Exception Request If required for the RFP ITGC04 Py Planning & Design RFP Sourcing Exception Request		_			Y		Υ	Y	Planning & Design	Design Approval
Planning & Design 44 Training Plan If required ITGC03 Y Planning & Design 45 Test Plan ITGC03 Y Planning & Design 45 Test Plan ITGC03 Y Planning & Design 46 Acceptance Process and Criteria Must be approved by Business and other stakeholders ITGC03 Y Planning & Design Acceptance Process and Criteria Approval Planning & Design 47 Acceptance Process and Criteria Approval Stakeholders ITGC03 Y Planning & Design Acceptance Process and Criteria Approval Planning & Design 48 Operational Level Agreement (OLA) Current OLA. ITGC04 Y Planning & Design Operational Level Agreement (OLA) If required ITGC04 Y Planning & Design Operational Level Agreement (OLA) Approval Planning & Design 50 Business Approval to Exit P&D ITGC04 Planning & Design ITGC04			•	·						
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Planning & Design				If required		HGC03		.,		
Planning & Design 47 Acceptance Process and Criteria Approval stakeholders stakeholders ITGC03 Y Planning & Design Acceptance Process and Criteria Approval Required if there are changes to the current OLA. If required Planning & Design 48 Operational Level Agreement (OLA) Approval Must be approved by IT Stakeholders ITGC04 Y Planning & Design Operational Level Agreement (OLA) Approval Planning & Design 50 Business Approval to Exit P&D ITGC04 Planning & Design Design Operational Level Agreement (OLA) Approval Design Design Operational Level Agreement (OLA) Approval Design Operational Level		_				ITCC00				
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Required if there are changes to the current OLA. Planning & Design 48 Operational Level Agreement (OLA) If required	Dlamaina & Dasian	47	Assessment Dranges and Critoria Apprecial	1 ' ' '		ITCC02	v	\ <u>\</u>	Diamaina & Dasian	Assentance Process and Critoria Annual
Planning & Design	Platfilling & Design	47	Acceptance Process and Criteria Approvai			110003	T	T T	Platiting & Design	Acceptance Process and Criteria Approvai
Planning & Design	Planning & Docies	10	Operational Level Agreement (OLA)	I -		TIGCOA	,	V	Planning & Docign	Operational Level Agreement (OLA)
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Planning & Design 50 Business Approval to Exit P&D ITGC03 Planning & Design Business Approval to Exit P&D Planning & Design Planning & Des	Planning & Design	49	Operational Level Agreement (OLA) Approval	l :		ITGC04	,	V	Planning & Design	Operational Level Agreement (OLA) Approval
Planning & Design 51 P&D Exit Quality Review ITGC04 Planning & Design If RFP required, deliverables below: Planning & Design 52 RFP Request for Commodity/Service Form ITGC04 Y Y Planning & Design RFP Request for Commodity/Service Form ITGC04 Y Y Planning & Design RFP Request for Commodity/Service Form Planning & Design S RFP Disaster Recovery Assessment ITGC04 Y Y Planning & Design RFP Disaster Recovery Assessment Planning & Design S RFP Sourcing Exception Request If required for the RFP ITGC04 Y Y Planning & Design RFP Sourcing Exception Request		50		Triase se approved by 11 Stakeholders			'			
Planning & Design			• • • • • • • • • • • • • • • • • • • •						Transming & Design	Dustriess ripproval to Exit I &D
Planning & Design 52 RFP Request for Commodity/Service Form ITGC04 Y Y Planning & Design RFP Request for Commodity/Service Form Planning & Design 53 RFP Disaster Recovery Assessment ITGC04 Y Y Planning & Design RFP Disaster Recovery Assessment Planning & Design 54 RFP Sourcing Exception Request If required for the RFP ITGC04 Y Y Planning & Design RFP Sourcing Exception Request		7.							Planning & Design	If RFP required, deliverables below:
Planning & Design 53 RFP Disaster Recovery Assessment ITGC04 Y Y Planning & Design RFP Disaster Recovery Assessment Planning & Design Design RFP Disaster Recovery Assessment ITGC04 Y Planning & Design RFP Sourcing Exception Request	s.iiiiig & Design									
Planning & Design 53 RFP Disaster Recovery Assessment ITGC04 Y Y Planning & Design RFP Disaster Recovery Assessment Planning & Design 54 RFP Sourcing Exception Request If required for the RFP ITGC04 Y Y Planning & Design RFP Sourcing Exception Request	Planning & Design	52	RFP Request for Commodity/Service Form			ITGC04	Y	Y	Planning & Design	RFP Request for Commodity/Service Form
Planning & Design 54 RFP Sourcing Exception Request If required for the RFP ITGC04 Y Y Planning & Design RFP Sourcing Exception Request										
		_	·	If required for the RFP				Υ		,
Irialining a design 155 Afficiating exception request Infequired for the KFY Info U4 Y If I Planning & Design IKFY Hosting exception request	Planning & Design	55	RFP Hosting Exception Request	If required for the RFP		ITGC04	Y	Υ	Planning & Design	RFP Hosting Exception Request

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						Operational			Red Text = Differences from E-SDLC
				Req'd		Non-PMO			
				for	Audit	Project			
Phase	ID	Key Deliverable	Minimum Requirement	Audit	Control	(Medium Risk)	Req'd	Phase	Key Deliverable
111000					ITGC03	,			,
Planning & Design	56	RFP and Attachments			ITGC04	Y	Υ	Planning & Design	RFP and Attachments
					ITGC03				
Planning & Design	57	RFP Proposal Evaluation Plan			ITGC04	Y	Υ	Planning & Design	RFP Proposal Evaluation Plan
Planning & Design	58	RFP Content Submission						Planning & Design	RFP Content Submission
					ITGC03				
Planning & Design	59	RFP Individual Evaluation Workbooks			ITGC04	Y	Y	Planning & Design	RFP Individual Evaluation Workbooks
		RFP Oral Presentation/Demonstration			ITGC03				
Planning & Design	60	Guide			ITGC04	Y	Υ	Planning & Design	RFP Oral Presentation/Demonstration Guide
Planning & Design	61	RFP Consensus Evaluation Workbook			ITGC03	Υ	Y	Planning & Design	RFP Consensus Evaluation Workbook
		RFP Evaluation Report with Award			ITGC03				
Planning & Design	62	Recommendation			ITGC04	Y	Y	Planning & Design	RFP Evaluation Report with Award Recommendation
			Business and other stakeholders approvals		ITGC03				
Planning & Design	63	RFP Evaluation Report Approvals	required.		ITGC04	Y	Y	Planning & Design	RFP Evaluation Report Approvals
Planning & Design	64 65	RFP CIO Presentation RFP Evaluation Review Checklist				Y	Y	Planning & Design	RFP CIO Presentation
Planning & Design Planning & Design	66	EPMO RFP Review DP Approval	DPMO Approval Required					Planning & Design Planning & Design	RFP Evaluation Review Checklist EPMO RFP Review DP Approval
Platifiling & Design	00	EPMO Contract Award Review DP	Drivio Approval Required					Platitiling & Design	EPIVIO REP REVIEW DE Approvai
Planning & Design	67	Approval	DPMO Approval Required					Planning & Design	EPMO Contract Award Review DP Approval
riallilling & Design	- 07	If Invitation for Bid (IFB) required,	Di Wo Approvar Required					Flatilling & Design	If Invitation for Bid (IFB) required, deliverables
Planning & Design		deliverables below:						Planning & Design	below:
					ITGC03				
Planning & Design	68	IFB Request for Commodity/Service Form			ITGC04	Y	Y	Planning & Design	IFB Request for Commodity/Service Form
					ITGC03			, ,	,
Planning & Design	69	IFB Disaster Recovery Assessment	If required for IFB		ITGC04	Y	Y	Planning & Design	IFB Disaster Recovery Assessment
Planning & Design	70	IFB Sourcing Exception Request	If required for IFB		ITGC04	Υ	Υ	Planning & Design	IFB Sourcing Exception Request
Planning & Design	71	IFB Hosting Exception Request	If required for IFB		ITGC04	Υ	Υ	Planning & Design	IFB Hosting Exception Request
					ITGC03				
Planning & Design	72	IFB and Attachments			ITGC04	Υ	Y	Planning & Design	IFB and Attachments
					ITGC03				
Planning & Design	73	IFB Statement of Work	May be required for Extensive Services		ITGC04	Y	Y	Planning & Design	IFB Statement of Work
Planning & Design	74	IFB Bid Review Checklist				Y	Y	Planning & Design	IFB Bid Review Checklist
		150.4	Business and other stakeholders approvals			,			150 4 14
Planning & Design	75	IFB Award Approval	required.		ITGC04	Y	Y	Planning & Design	IFB Award Approval IF Request for Quote (RFQ) required, deliverables
Dlanning & Dasis		IF Request for Quote (RFQ) required, deliverables below:						Dianning & Design	
Planning & Design		uenverables below:			ITGC03			Planning & Design	below:
Planning & Design	76	RFQ Request for Commodity/Service Form			ITGC03	γ	Y	Planning & Design	RFQ Request for Commodity/Service Form
i idililing & Design	1,0	Q nequest for commonty/service form			ITGC04	<u>'</u>		r tarring & Design	The quest for commonty/service Form
	1	350 5:	L				.,	Diameira C Davies	DEC Diseases December Assessment
Planning & Design	77	I REO Disaster Recovery Assessment	IIt required for RFO		11166041	I Y I	I Y	Planning & Design	TREO DISASTER RECOVERY ASSESSMENT
Planning & Design Planning & Design	77 78	RFQ Disaster Recovery Assessment RFQ Sourcing Exception Request	If required for RFQ If required for RFQ		ITGC04	Y	Y	Planning & Design Planning & Design	RFQ Disaster Recovery Assessment RFQ Sourcing Exception Request

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									Mapping
						Operational			Red Text = Differences from E-SDLC
				Req'd for	Audit	Non-PMO Project			
Phase	ID	Key Deliverable	Minimum Requirement	Audit	Control	(Medium Risk)	Req'd	Phase	Key Deliverable
Filase	יוו	Rey Deliverable	Williman Requirement	Audit	ITGC03	(Wediam Kisk)	iteq u	Filase	Rey Deliverable
Planning & Design	80	RFQ and Attachments			ITGC04	Y	Y	Planning & Design	RFQ and Attachments
					ITGC03				
Planning & Design	81	RFQ Market Research			ITGC04	Y	Υ	Planning & Design	RFQ Market Research
Planning & Design	82	RFQ Estimate or Unofficial Quote			ITGC04	Y	Υ	Planning & Design	RFQ Estimate or Unofficial Quote
					ITGC03				
Planning & Design	83	RFQ Statement of Work			ITGC04	Y	Υ	Planning & Design	RFQ Statement of Work
					ITGC03				
Planning & Design	84	RFQ Quote Review Document			ITGC04	Y	Y	Planning & Design	RFQ Quote Review Document
			Business and other stakeholders approvals		l l				
Planning & Design	85	RFQ Award Approval	required.		ITGC04	Y	Y	Planning & Design	RFQ Award Approval
		If Contract Modifications through							If Contract Modifications through Amendment
Planning & Design		Amendment required, deliverables below:						Planning & Design	required, deliverables below:
Flatifility & Design		Amendment Request for			ITGC03			Flatilling & Design	required, deliverables below.
Planning & Design	86	Commodity/Service Form			ITGC04	γ	Y	Planning & Design	Amendment Request for Commodity/Service Form
r idining & Design	1	Amendment Disaster Recovery	May be required if change in scope of		ITGC03			r tarrining or 5 congr.	/ menument request for commonly/service form
Planning & Design	87	Assessment	work		ITGC04	Y	Υ	Planning & Design	Amendment Disaster Recovery Assessment
Planning & Design	88	Amendment Sourcing Exception Request	If required for Amendment		ITGC04	Y	Υ	Planning & Design	Amendment Sourcing Exception Request
Planning & Design	89	Amendment Hosting Exception Request	If required for Amendment		ITGC04	Y	Υ	Planning & Design	Amendment Hosting Exception Request
					ITGC03				
Planning & Design	90	Amendment and Attachments			ITGC04	Y	Y	Planning & Design	Amendment and Attachments
					ITGC03				
Planning & Design	91	Amendment Market Research			ITGC04	Y	Y	Planning & Design	Amendment Market Research
					ITGC03				
Planning & Design	92	Amendment Estimate or Unofficial Quote	May be required for additional work		ITGC04	Y	Y	Planning & Design	Amendment Estimate or Unofficial Quote
Planning & Design	93	Amendment Statement of Work	within scope of work in existing contract		ITGC03	Y	Υ	Planning & Design	Amendment Statement of Work
Flaming & Design	93	Amendment Statement of Work	Business and other stakeholders approvals		110004	1	'	Fidililing & Design	Amendment Statement of Work
Planning & Design	94	Amendment Approval	required.		ITGC04	Y	Y	Planning & Design	Amendment Approval
		IF Request for Information (RFI),							
Planning & Design		deliverables below:						Planning & Design	IF Request for Information (RFI), deliverables below:
					ITGC03				
Planning & Design	95	RFI			ITGC04	Y	Υ	Planning & Design	RFI
					ITGC01				
Execute & Build	31	Application Architecture Design (AAD)	DIT-T Architecture Approval Required	Υ	ITGC01	Y	Y	Execute & Build	Application Architecture Design (AAD)
	+	Code Structural Quality Analysis (CAST)		•					
Execute & Build	96	Report	If required						
			·						
Execute & Build	97	Component Integration Test (CIT) Approved		Υ	ITGC02	Y	Υ	Execute & Build	Component Integration Test (CIT) Approved
Execute & Build	98	System Integration Test (SIT) Approved		Υ	ITGC02	Y	Y	Execute & Build	System Integration Test (SIT) Approved
Execute & Build	99	Performance Testing Approved	If required			Y	Υ	Execute & Build	Performance Testing Approved
Execute & Build	100	IT Testing Complete Approval		Υ	ITGC02	Y	Y	Execute & Build	IT Testing Complete Approval

						Operational		1	Mapping Red Text = Differences from E-SDLC
Phase	ID	Key Deliverable	Minimum Requirement	Req'd for Audit	Audit Control	Non-PMO Project (Medium Risk)	Reg'd	Phase	Key Deliverable
		, 2	IT management involves users in the design of applications, selection of			(11000	,
Execute & Build		User Acceptance Plan and Script	packaged software and testing thereof.	Υ	ITGC03	Υ	Υ	Execute & Build	User Acceptance Plan and Script
Execute & Build	102	Sponsor Approved UAT		Υ	ITGC03	Υ	Υ	Execute & Build	Sponsor Approved UAT
Execute & Build	103	Implementation Plan						Execute & Build	Implementation Plan
Execute & Build	104	Go Live Readiness Assessment		Υ	ITGC03	Υ	Υ	Execute & Build	Go Live Readiness Assessment
Execute & Build	105	Go Live Approval	Business and other Stakeholders approval	Υ	ITGC03	Y	Υ	Execute & Build	Go Live Approval
Execute & Build	106	Project Go Live Readiness DP Quality Review	•						
Execute & Build	107	EPMO Go Live Readiness DP Approval	If required. EPMO approval						
Execute & Build	108	E&B Exit Quality Review						Execute & Build	E&B Exit Quality Review
Implementation		Business Approval to Close the Project			ITGC03			Implementation	Business Approval to Close the Project
Implementation	110	Implementation Exit Quality Review							
Closeout	111	SAP Commitments Reconciled						Closeout	SAP Commitments Reconciled
Closeout	112	Lessons Learned Survey							
Closeout	113	EPMO Lessons Learned							
Closeout	114	EPMO Closeout Report							
Closeout	115	Closeout Quality Review						Closeout	Closeout Quality Review